



AGENDA
OF A REGULAR MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 08, 2021
10:00 AM

Pursuant to Executive Order N-29-20, this meeting will be conducted by teleconference/electronically and there will be no in-person public access to the meeting location.

If you would like to attend the meeting via Zoom, here is the link:

<https://us02web.zoom.us/j/85363620623?pwd=dm9FNmtDdmd2cG5aT1d6dFdqTHNGdz09>

Passcode: 309386

Or One tap mobile :

US: +16699006833,,85363620623#,,,,*309386# or +13462487799,,85363620623#,,,,*309386#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099
or +1 301 715 8592

Webinar ID: 853 6362 0623

- Public comments may be received **either via email, or telephonically, or via Zoom** with a limit of **250 words, or three minutes:**
 - Written comments may be submitted to the subcommittee electronically via email to acarranza@coachella.org. Transmittal **prior to the start** of the meeting is required.
 - **Or**, you may leave a message at **(760) 398-3502, extension 102, before 9:30 a.m.** on the day of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

“At this time the Authority may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

APPROVAL OF THE MINUTES:

1. Regular Meeting of December 14, 2020, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

PUBLIC COMMENTS:

“The public may address the Authority on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

2. Resolution No. JPA-2021-01, approving the Fiscal Year 2021/2022 Recommended Budget.

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

3. Conduct a public hearing and approve a 3.6 percent increase to the gate fee at the Coachella Valley Transfer Station for Fiscal Year 2021/22.

REPORTS AND REQUESTS:

ADJOURNMENT:

*Complete Agenda Packets are available for public inspection on the
City's website www.coachella.org.*

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



MINUTES
OF A REGULAR MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



December 14, 2020
12:00 noon

CALL TO ORDER:

The Regular Meeting of the Coachella/Indio Waste Transfer Station Joint Powers Authority was called to order at 12:02 p.m. by Chair Ortiz.

PLEDGE OF ALLEGIANCE:

Commissioner Miller led the Pledge of Allegiance.

ROLL CALL:

The Board welcomed two new Commissioners Neftali Galarza from Coachella, and Glenn Miller from Indio.

Voting Members Present:

Commissioner Neftali Galarza, Commissioner Glenn Miller, Vice Chair Megan Beaman Jacinto, and Chair Oscar Ortiz.

Non-Voting Member Present:

Coachella City Manager Bill Pattison

Absent: Alternate Commissioner Josie Gonzalez, (*Alternate Voting Member*); and Indio City Manager Mark Scott (*non-voting members*).

Pursuant to Executive Order N-29-20 pertaining to the coronavirus/COVID-19, this meeting was conducted entirely by teleconference/electronically with no in-person public access to the meeting location.

APPROVAL OF AGENDA:

There were no modifications to the agenda.

Motion: To approve the agenda as presented.

Made by: Commissioner Miller

Seconded by: Vice Chair Beaman Jacinto

Approved: 4-0, by the following roll call vote:

AYES: Commissioner Galarza, Commissioner Miller, Vice Chair Beaman Jacinto and Chair Ortiz.
NOES: None.
ABSTAIN: None.
ABSENT: None.

APPROVAL OF THE MINUTES:

1. Regular Meeting of October 5, 2020, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

Motion: To approve the minutes as presented.

Made by: Vice Chair Beaman Jacinto
Seconded by: Chair Ortiz
Approved: 3-0-1, by the following roll call vote:

AYES: Commissioner Holmes, Vice Chair Beaman Jacinto and Chair Ortiz.
NOES: None.
ABSTAIN: Commissioner Miller.
ABSENT: None.

PRESENTATION:

2. Overview of the Joint Powers Authority Agreement

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

3. Authorize execution of the following agreements:
 - 1) First Amendment to Agreement for Disposal of Solid Waste; and
 - 2) Third Amendment to Sublease Agreement.

Motion: To approve per staff recommendation.

Made by: Vice Chair Beaman Jacinto
Seconded by: Commissioner Miller
Approved: 4-0, by the following roll call vote:

AYES: Commissioner Holmes, Commissioner Miller, Vice Chair Beaman Jacinto and Chair Ortiz.
NOES: None.
ABSTAIN: None.
ABSENT: None.

PUBLIC COMMENTS:

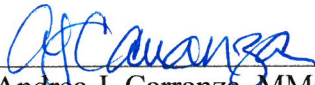
None. *(Future meetings will move Public Comments towards the beginning of the meeting on the agenda.)*

REPORTS AND REQUESTS:

ADJOURNMENT:

There being no further business to come before the Board Authority, Chair Ortiz adjourned the meeting at 12:25 p.m.

Respectfully submitted,



Andrea J. Carranza, MMC
Deputy City Clerk



**STAFF REPORT
6/8/2021**

TO: Honorable Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Resolution No. JPA-2021-01, approving the Fiscal Year 2021/2022 Recommended Budget.

STAFF RECOMMENDATION:

Adopt resolution adopting fiscal year 2021/2022 budget.

EXECUTIVE SUMMARY:

The total tonnage for 2020 was 168,791. This is an increase of 19,997 tons, from the 2019 tonnage (148,794) received by the Coachella Valley Transfer Station. In 2020/2021, the revenue received totaled approximately \$1,060,000. Please see below year tonnage history:

| Coachella Valley Transfer Station Tonnage History | | | | | | | | |
|---|---------|---------|---------|---------|---------|---------|---------|----------------|
| Calendar Year | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 |
| Total Tonnage | 126,734 | 132,821 | 126,581 | 127,030 | 133,009 | 140,456 | 148,794 | 168,791 |

Based upon the steady upward trend of the tonnage being received at the Coachella Valley Transfer Station, the fiscal year 2021/2022 recommended budget establishes \$1,400,000 in appropriations. Additionally, the recommended budget for fiscal year 2021/2022 also identifies other use of funds similar to the previous fiscal years and include an appropriation for: consultant fees (\$40,000), standard operating legal fees (\$10,000), and administrative fees (\$10,000).

FISCAL IMPACT:

The recommended action will establish an expenditure plan for the Joint Powers Authority totaling \$1,460,000 for fiscal year 2021/2022.

Attachments:
Fiscal Year 2021/2022 Recommended Budget
Resolution

Attachment A

Coachella Valley Waste Transfer Station**Joint Powers Authority**

Fiscal Year 2021-2022 Proposed Budget

| | Actual FY 18-19 | Actual FY 19-20 | Est Year End FY 2020-21 | Recomm FY 2021-22 |
|----------------------------------|--------------------|--------------------|----------------------------|----------------------|
| STAFFING SUMMARY | N/A | N/A | N/A | N/A |
| (not applicable) | | | | |
| FISCAL SUMMARY | | | | |
| <u>Source of Funds</u> | | | | |
| Prior Year Fund Balance | 345,917 | 594,724 | 842,947 | 989,864 |
| Program Revenue | 844,829 | 907,754 | 1,069,219 | 1,060,000 |
| Interest | 15,032 | 19,985 | 27,848 | 25,000 |
| Reserve | - | - | - | - |
| Total Financing Sources | 859,861 | 927,739 | 1,097,067 | 1,085,000 |
| <u>Use of Funds</u> | | | | |
| Professional Services/Consultant | - | 44,516 | 40,000 | 40,000 |
| Professional Services/Legal | 1,054 | - | - | 10,000 |
| Professional Services/Admin | 10,000 | 10,000 | 10,150 | 10,000 |
| Disbursements | 600,000 | 625,000 | 900,000 | 1,400,000 |
| Total Financing Uses | 611,054 | 679,516 | 950,150 | 1,460,000 |
| Estimated Fund Equity | 594,724 | 842,947 | 989,864 | 614,864 |
| Estimated Unrestricted Cash Bal. | 454,724 | 758,627 | 905,544 | 530,544 |
| Estimated Restricted Cash Bal. | 140,000 | 84,320 | 84,320 | 84,320 |
| Estimated Fund Equity | 594,724 | 842,947 | 989,864 | 614,864 |

RESOLUTION NO. JPA-2021-01

A RESOLUTION OF THE MEMBERS OF THE JOINT POWERS AUTHORITY COACHELLA VALLEY WASTE TRANSFER STATION, CALIFORNIA, ADOPTING THE FISCAL YEAR 2021-22 BUDGET AND AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED THERETO

WHEREAS, the proposed Fiscal Year 2021-22 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Members and concurrently provides a work force to accomplish them; and

WHEREAS, the Members intend to use the proposed Fiscal Year 2021-22 budget as a guide for determining Joint Powers Authority priorities.

NOW THEREFORE, THE MEMBERS OF THE WASTE TRANSFER STATION JOINT POWERS AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The proposed Fiscal Year 2021-22 budget, as detailed in the budget document entitled “Coachella Valley Waste Transfer Station Joint Powers Authority Fiscal Year 2021-22 Proposed Budget” and filed with the Secretary, and as summarized below is hereby adopted:

| Fiscal Year Ending June 30 | Authorized Expenditures |
|-----------------------------------|--------------------------------|
| 2021-22 | \$1,460,000 |

Section 2. The Honorable Chairperson shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED and ADOPTED this 8th day of June, 2021.

Oscar Ortiz
Chair

ATTEST:

Andrea J. Carranza
Secretary

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. JPA-2021-01 was duly adopted by the Commission of the Coachella/Indio Waste Transfer Station Joint Powers Authority at a regular meeting thereof, held on the 8th day of June, 2021, by the following vote of the Commission:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza
Secretary

Attachment A

Coachella Valley Waste Transfer Station
Joint Powers Authority

Fiscal Year 2021-2022
 Proposed Budget

| | Actual FY 18-19 | Actual FY 19-20 | Est Year End FY 2020-21 | Recomm FY 2021-22 |
|----------------------------------|--------------------|--------------------|----------------------------|----------------------|
| STAFFING SUMMARY | N/A | N/A | N/A | N/A |
| (not applicable) | | | | |
| FISCAL SUMMARY | | | | |
| <u>Source of Funds</u> | | | | |
| Prior Year Fund Balance | 345,917 | 594,724 | 842,947 | 989,864 |
| Program Revenue | 844,829 | 907,754 | 1,069,219 | 1,060,000 |
| Interest | 15,032 | 19,985 | 27,848 | 25,000 |
| Reserve | - | - | - | - |
| Total Financing Sources | 859,861 | 927,739 | 1,097,067 | 1,085,000 |
| <u>Use of Funds</u> | | | | |
| Professional Services/Consultant | - | 44,516 | 40,000 | 40,000 |
| Professional Services/Legal | 1,054 | - | - | 10,000 |
| Professional Services/Admin | 10,000 | 10,000 | 10,150 | 10,000 |
| Disbursements | 600,000 | 625,000 | 900,000 | 1,400,000 |
| Total Financing Uses | 611,054 | 679,516 | 950,150 | 1,460,000 |
| Estimated Fund Equity | 594,724 | 842,947 | 989,864 | 614,864 |
| Estimated Unrestricted Cash Bal. | 454,724 | 758,627 | 905,544 | 530,544 |
| Estimated Restricted Cash Bal. | 140,000 | 84,320 | 84,320 | 84,320 |
| Estimated Fund Equity | 594,724 | 842,947 | 989,864 | 614,864 |



**STAFF REPORT
6/8/2021**

TO: Honorable Chair and Commissioners
FROM: Maritza Martinez, Public Works Director
SUBJECT: Conduct a public hearing and approve a 3.6 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2021/22.

STAFF RECOMMENDATION:

Conduct a public hearing and approve a 3.6 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2021/22.

EXECUTIVE SUMMARY:

Burrtec Waste Industries, Inc., (Burrtec) operates the Coachella Valley Transfer Station through a Sublease Agreement with the Coachella Indio Joint Powers Authority (JPA). The Sublease Agreement provides annual adjustments to the components of the gate fee based on service cost increases equal to the percentage change in the Consumer Price Index (CPI) and disposal cost increases. This year, the CPI change is 3.6 percent. Additionally, disposal costs charged by the Salton Landfill will increase from \$31.99/ton to \$32.71/ton effective July 1, 2021.

As noted above and shown in Attachment A, this year the CPI change was 3.6 percent and the disposal component charged by the Salton Landfill will increase 2.25 percent. Taking both the CPI and disposal increases into account the total Gate Fee will increase from \$63.17 to \$64.98, an increase of \$1.81 or 2.9 percent.

Attachments:

Attachment A – Gate Fees

Attachment A

**Coachella Valley Transfer Station
GATE FEE
EFFECTIVE July 1, 2021**

| FOR CALENDAR YEAR TONNAGE: | <u>Over 130,000</u> Current | <u>Over 130,000</u> Proposed | \$ Inc | % Inc |
|----------------------------|--------------------------------|---------------------------------|----------------|-------------|
| Sublease Payment | \$ 7.11 | \$ 7.37 | \$ 0.26 | 3.6% |
| Service Fee | \$ 0.91 | \$ 0.91 | | 0.0% |
| Facility Component | \$ 9.00 | \$ 9.32 | \$ 0.32 | 3.6% |
| Transport component | \$ 14.16 | \$ 14.67 | \$ 0.51 | 3.6% |
| Disposal Fee | \$ 31.99 | \$ 32.71 | \$ 0.72 | 2.3% |
| Total | \$ 63.17 | \$ 64.98 | \$ 1.81 | 2.9% |
| Out-of-County | \$ 68.17 | \$ 69.98 | | |